



BENWICK PARISH COUNCIL

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Clerk: Mrs J S RICHARDSON

To Members of the Council

27th May 2020

You are hereby summoned to attend an online meeting of Benwick Parish Council for the purpose of transacting the following business.

On Monday 1st June 2020 at 7.30 p.m.

This will be a “virtual meeting” using Video Conferencing in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Members of the public and press are welcome to attend and should email their interest to the Parish Clerk

Yours truly

Mrs J S Richardson
Clerk/Proper Officer

AGENDA

All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

A resolution under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the special confidential nature of the business to be transacted must be proposed if any item should be discussed in Committee.

PLEASE NOTE ALL MEETINGS WILL BE RECORDED FOR THE PURPOSE OF ASSISTANCE OF MINUTE TAKING ONLY.

016/20-21 Apologies for Absence

017/20-21 Declarations of Interest

Councillors to declare any interests in respect of any item to be discussed at this meeting:-

- a) Disclosable Pecuniary Interest
- b) Non-Pecuniary Interest
- c) Sensitive Pecuniary Interest

018/20-21 PUBLIC TIME

019/20-21 Confirmation of Minutes

To sign and approve the Minutes of the Meetings held on 4th May 2020

020/20-21 County & District Councillors Reports

Reports from County and District Councillors

021/20-21 Street Lighting

a) To provide update and discuss and agree any actions required following request for quotes to convert all remaining street lights to LED

022/20-21 Local Highway Improvement Bid

a) To discuss and agree memorandum of understanding and actions required for the 2020/21 LHI application (MVAS Applications)

b) To discuss and agree options for submission for 2021/22 bid

023/20-21 Membership Fees 2020/21

a) To discuss and agree the membership renewal of LCR Magazine at £17.00

024/20-21 Police Report

To discuss and agree actions in relation to Police Report

025/20-21 Income & Expenditure

a) Received £453.33 CAT2 contribution from FDC

b) Members to consider and approve the following accounts for payment

Tivoli	Cemetery Maintenance (April & May)	£765.07
CGM Landscapes	Verge Cutting	£44.48
J Richardson	Admin – 24/05/2020	£359.04
J Richardson	Expenses (Reimbursement)	£18.24

EON	Street Light Electricity	£208.01
NALC	LCR Magazine	£17.00
I Cooper	Internal Audit	£135.00
TOTALS		£1546.84

c) Clerk to report on the May Bank Balances and reconciliation statement

026/20-21 Audit 2019/20

- a) To discuss and agree Internal Audit Report
- b) To discuss and note next steps in 2019/20 Audit

027/20-21 Planning/Development

Application

- a) F/YR20/0376/F Formation of new access road at Land North West Of Neneside Accessed From Whittlesey Road Benwick Cambridgeshire
- b) F/YR20/0422/O Erection of up to 2no dwellings (outline application with all matters reserved) Land South Of 16A Doddington Road Benwick Cambridgeshire

Granted

- a) F/YR20/0304/F Erect a single-storey rear extension and porch canopy to front (including internal alterations and replacement windows) to existing dwelling involving the demolition of existing rear extension 30 Doddington Road Benwick March Cambridgeshire PE15 0UT
- b) F/YR20/0273/F Erection of a single-storey rear extension to existing dwelling 19 High Street Benwick March Cambridgeshire PE15 0XA

028/20-21 Allotments

- a) To discuss and agree rental of plot in September Gardens Allotments
- b) To discuss and agree clearance of large tree branch which has fallen onto the allotment plots

029/20-21 Petrol Mower

- a) To discuss and agree actions regarding the petrol mower that has been on loan to Benwick In Bloom

030/20-21 Parish Clerk

- a) To discuss and agree actions required for the Clerks Appraisal
- b) To discuss and agree actions required relating to carrying forward unused annual leave (13 days)

031/20-21 Correspondence

- a) Rural Services Network, bulletin (emailed 11/05/20, 13/05/20, 20/05/20, 27/05/20)
- b) FDC Press releases (emailed 04/05/20, 13/05/20, 18/05/20, 20/05/20, 22/05/20)
- c) Parish & Town Council Coronavirus Updates (emailed 30/04/20, 04/05/20, 13/05/20, 15/05/20, 18/05/20, 26/05/20)
- d) Highways Roadworks & events bulletin 1st-15th May (emailed 30/04/20), Roadworks & events bulletin 16th - 31st May 2020 (emailed 15/05/20)
- e) NALC Chief Exec Bulletin (emailed)
- f) FDC Community Update (emailed 11/05/20, 15/05/20, 26/05/20)
- g) Highways April Incident Report (emailed 11/05/20)
- h) Highways Notification Cancellation of 2020 April -June Micro Asphalt Program (emailed 11/05/20)
- i) Age UK Cambridgeshire & Peterborough (emailed 13/05/20)
- j) Highways road closures of various Fenland Road and dates 20/07/20 to 30/04/21 (emailed 15/05/20, 27/05/20)
- k) Press release from the CAPALC Chairman, Henry Clark (emailed 15/05/20)
- l) March ATS - Briefing for Local Councillors (emailed 18/05/20)
- m) LCR Magazine (emailed 27/05/20)

032/20-21 Agenda Items/Next Meeting

The date of the next Parish Council Meeting will be Monday 6th July 2020. Items to be included on Agenda should be with the Clerk by Monday 29th June 2020